

Youth Worker – Safe Haven - NEHF

Job Description

Role:	Youth Worker – Safe Haven – North East Hampshire & Farnham
Place of work:	Hale Community, Fareham, and North East Hampshire and Farnham area.
Pay Band:	Starting salary is £22,465 per annum (pro-rata based on 37 hours full time equivalent) within Band C, £22,465 to £24,065.
Hours of Work:	9 hours per week over two evenings and occasional Saturday mornings depending on the needs of the service.
Responsible to:	Project Manager – Therapeutic Services
Responsible for:	N/A
Role Screening:	Enhanced
Essential Driver:	Yes

Here at No Limits, our mission is **to empower children and young people to reach their full potential through information, advice, counselling and support.** Our people are key in supporting us to achieve our aims and your role in this is below.

Summary of the role

As a youth worker within the Safe Haven Team, you will play a crucial role in supporting young people aged 10-17 years old across North East Hampshire & Farnham who are facing mental health challenges and need access to out-of-hours emotional and practical support. Your role will include virtual and in-person support, such as appointment and drop-in sessions, online webchat, telephone support, and outreach preventative work in educational establishments and community locations.

Main duties and responsibilities

- To facilitate the running of quality youth work with a mental health focus including the use of therapeutic interventions is delivered via a physical and virtual Safe Haven.
- Working across a range of youth work styles including open access drop-in sessions, outreach work and working with children and young people who visit emergency departments/walk in clinics.
- Provide quality up to date information, advice and support which supports young people's personal and social development.
- To promote the involvement of young people in planning, delivery, and evaluation of services
- To be an advocate for young people and refer them on to other relevant agencies and services, as appropriate, to ensure their needs are appropriately met.
- To represent No Limits at meetings and at community events when required
- To provide information and advice to parents and carers, partner agencies and community services
- To deliver services that are in line with youth work principles, National occupational standards and working together to safeguard children and young people.
- To assist the Safe Haven Lead Youth Worker and Project Manager in the on-going training, support and supervision, of volunteers and students
- To work with the Service Manager, Project Manager and Lead Youth Worker to develop the Safe Haven services.
- To ensure quality of service by maintaining records to the required standard, maintaining young people's files accurately and meeting GDPR requirements.
- To record hours and expenses accurately and submit within policy timeframe.
- To contribute to the return's requirements for funders.
- To be aware and demonstrate your responsibility under No Limits Health and Safety Policy, and report hazards to the appropriate person.

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- To liaise and network with relevant agencies / organisations, ensuring that the needs of young people are met, and good practice and/or resources are shared, adding to the development of the service.

General

- Keep up to date with knowledge, issues and external developments that may impact on the organisation.
- Ensure that statutory and legal obligations are met.
- Demonstrate work practice that encompasses an appreciation and awareness of No Limits policies and procedures, and to ensure that all staff adhere to these practices and procedures.
- Attend training and meetings as required and participating in regular supervision.
- Maintain filing systems both paper-based and online.
- Demonstrate an ongoing commitment to the safeguarding of children, young people and vulnerable adults.
- Support the implementation of No Limits Business Plan, promoting our mission and values through delivery of your personal objectives.
- Ensure personal knowledge and skills are updated to ensure effectiveness in meeting work requirements.
- Undertake any other duties as may be reasonably prescribed by No Limits, appropriate to the scope and grade of the role.

The purpose of this job description is to focus on the main responsibilities of the role. The list of duties for which the postholder is responsible may, within reason, vary at the discretion of No Limits.

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Person Specification

We have described below the range of experience, qualifications, knowledge, skills and attributes we are looking for. We will use this to manage our selection process and to identify any learning and development needs once in post.

Key qualifications, knowledge, experience, skills and abilities required	Essential	Desirable
Experience		
Experience of working with people on issues such as sexuality, family and relationships, discrimination & justice, children's rights, being in care, health, mental health, sexual exploitation, sexual health, HIV, substance misuse, etc.	X	
Experience of working in mental health / EHWB	X	
Experience of working using therapeutic interventions, preferably with young people		X
Experience of offering opportunities to young people that are both participative and educative in nature.	X	
Experience in working with young people in a variety of settings and environments providing quality information, advice, advocacy and support to young people.	X	
Experience of & ability to assess the needs of young people, including undertaking risk assessment.	X	
Personal and Professional Qualities		
Able to build trusting relationships with young people, enabling them to develop new skills and make their own informed choices supporting them to achieve their goals.	X	
Knowledge and experience of developing and maintaining contacts/positive relationships with other agencies/ organisations.		X
Demonstrate commitment to the principles and working practice of equal opportunities.	X	
Demonstrate the ability to work with difficult/complex situations.	X	
Enthusiastic, positive, and flexible attitude, with good time management. Able to work under pressure.	X	
Ability to offer a flexible working pattern. Hours are worked over evenings with occasional day time/weekend work.	X	
Demonstrate the ability to produce reports, maintain records, statistics, and receipts.	X	

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Experience of case holding clients and maintaining individual client files.		X
Demonstrate effective organisational skills.	X	
Have use of a car for the purpose of undertaking the role Or be able to transport yourself to the designated place of work as agreed with lead youth worker/project manager.	X	
Commitment to undertake training identified as required for the role.	X	
Qualifications		
Trained in Training completed in youth work, mental health, counselling, nursing, domestic and sexual violence abuse awareness, etc.		X
A Youth Work, Social Work, Mental Health, or equivalent qualification and/or experience.		X